



VERIFICATION POLICY

What is Verification?

Verification is a process used by the U.S. Department of Education to verify the data submitted by the student, spouse and/or parent on the Free Application for Federal Student Aid (FAFSA).

For the 21-22, 22-23 award year there are 3 verification tracking groups, so not all students will have the same request for verification data. There are certain data elements that the school may need to verify. Below is a listing of the data elements.

- Adjusted gross income (AGI) U.S.
- income tax paid
- Education credits
- Untaxed portions of IRA distributions
- Untaxed portions of pensions
- IRA deductions and payments
- Tax-exempt interest income
- Income earned from work
- Household size
- Number in college
- Identity/statement of educational purpose

How will you know if you are selected for verification?

You will be contacted by the Financial Aid Department if you are selected for verification and provided with the required verification worksheet and data elements that need to be returned with the worksheet.

How do you complete verification?

When notified by the Financial Aid Department they will give you the applicable Verification Worksheet that will need to be completed by yourself, spouse and /or parent (if applicable) and listing of data elements that need be returned.

When will I need to return the verification document?

Since we have a rolling enrollment there is no specific date that the documents need to be returned. When you are contacted by the Financial Aid department you will be given a deadline of when the documents need to be returned by which is usually within 2 weeks of notification.